

ANNXURE E: Information that must be included in the memorandum of agreement between the respective Provincial Departments of Health/private hospitals and the NEIs

Name of Nursing School

1. Name of clinical facility(ies)
2. Name of programme(s)
3. Terms of Reference
 - 3.1. The responsibilities of the nursing education institution
 - 3.2. Clinical accompaniment of students by the NEI. Full time/part time nurse educators/lecturers, clinical facilitators and preceptors employed/contracted. If contracted nurse educators/lecturers, clinical facilitators and preceptors are rendering the service, indicate the number of hours spent per week with the students as per contract
Names and qualifications of accompanists
Reference number(s) of the accompanists
 - 3.3. The responsibilities of the clinical facilities
 - 3.4. Indemnity cover for students
 - 3.5. Number of students per placement and per programme (per programme means on a twelve hour shift and refers to the same students without breaking a day/night into shift)
 - 3.6. Duration of placement
 - 3.7. Termination clause of the contract (including circumstances) between the NEI and the clinical facility(ies)
4. Signatures of authorised persons and dates
5. Official stamps of both institutions with dates
6. Every page of the memorandum of agreement should be initialled by both parties and their witnesses
7. Nursing education institutions placing students at the clinical facilities
 - 7.1. Programme
 - 7.2. Number of students per programme